

Villas de Golf Condominium Assoc.

New Lessee(s) Information Form

The following information is required by Villas de Golf prior to the scheduling of an on-site interview. An interview is required before the Lease agreement is approved. Association Rules and regulations require a personal interview with at least two Board members or by the Property Manager. Please note that the Association has thirty (30) days in which to approve a new lease and approval is based on the information provided as well as the background. Incomplete information will delay the interview process.

1. Unit # _____ Name and address of Owner(s)

2. Name(s) of Lessee(s), in full, as stated on Lease Agreement: Address, telephone numbers and e-mail (optional):

3. I have reviewed the Rules and Regulations concerning the use of Association Facilities, especially relating to children, pets, as well as those concerning the Common Areas and stated requirements for Board approval for certain alterations and replacements relating to the Unit. I note that no occupancy is permitted unless one person is 55 years of age or older and no one younger than 18 may be a permanent resident. **LESSEE INITIAL** _____
4. I am aware that my property may not be offered for rental during the first year of ownership and that any subsequent rental must be approved by the Board and may be for no less than **six (6)** consecutive months **Plus 1 Day** and only one such rental is permitted in a twelve (12) month period. **LESSEE INITIAL** _____
5. I am aware that an administrative charge of \$50.00 must be paid to Villas de Golf. **LESSEE INITIAL** _____

- 6. I am aware that a background check is required for all new Lessee's and that a check for the appropriate amount be made out to Villas de Golf. **LESSEE INITIAL** _____

- 7. Driver's license, birth certificate, or other proof of age will be required to be filed with this paperwork. Anyone who stays longer than two weeks is considered a resident. At least one resident must be 55 years of age or older. **LESSEE INITIAL** _____

- 8. A set of keys to the unit must be provided for emergency access. Car keys must be left for any vehicles left for two (2) or longer.

- 9. Emergency contact(s): Name, address, phone number(s):

Signature of Proposed Lessee(s): Date: _____

Directors Present: _____

Date: Approved _____ Disapproved _____